



## CALL FOR ARTISTS

### Arteast's “Mosaic”

(La version française est disponible sur le site internet de Arteast: [www.arteastottawa.com](http://www.arteastottawa.com))

#### Trinity Art Gallery

Shenkman Arts Centre, 245 Centrum Blvd., Orléans ON

**February 14<sup>th</sup>, to March 19<sup>th</sup>, 2019**

Monday to Sunday, 9:00 a.m. to 10:00 p.m.

#### Key Dates To Remember

- November 20<sup>th</sup> to December 15<sup>th</sup>, 2018: Mandatory online registration  
<https://goo.gl/forms/MZpWgrIICdRSe1Ik1>
- Saturday, January 5th, 2019
  - 10:00 a.m. to Noon: Drop off, by artist, of artwork(s), application form and registration fee for jury selection to be held in Studio A, 3rd floor Shenkman Arts Centre, 245 Centrum Blvd, Ottawa
  - 4:00 to 4:30 p.m.: Artist to pick-up artworks at same location as the drop off
- Wednesday, February 13th
  - 11:00 a.m. to noon: Artist to drop off selected artworks, Trinity Art Gallery Shenkman Arts Centre
  - 1:00 to 5:00 p.m.: Hanging/set up (volunteers)
- Sunday, February 17th from 1:00 to 3:00 p.m.: Vernissage (all artists and guests)
- Wednesday, March 20th from 10:00 to 11:00 am: Artist to pick up artworks

We encourage artist members to pass along invitations to relatives and friends.

**PLEASE NOTE: Late pick-up and/or storage requirements will be charged at a rate of \$15.00 per day, per piece and payable to Arteast. NO EXCEPTIONS**

#### Contact:

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**EXHIBITION RULES:  
PLEASE READ CAREFULLY AND THOROUGHLY**  
**Eligibility: Members of *Arteast***

1. Size limit for two-dimensional work: up to 48" in width and 72" in height  
Anything up to 30" in width should be framed unless gallery canvas is used.  
Anything over 30" in width may be unframed providing edges are finished or taped in black or white or as may suit the piece. (No naked edges)

Size limit for three dimensional work: 12" x 12" x 36"

2. All works must be original in content, not produced under instruction, not derived from another person's photograph or artwork.

3. Maximum of two (2) works per artist.

4. **PRESENTATION OF WORKS:** all entries must be clean, dry, appropriate gauge wire with sturdy hardware (D-rings, C-rings) and the surface protected, if the medium requires this precaution. Works that do not meet with these criteria will not be presented to jurors. This will be enforced.

5. All artworks must be identified on the back of the work with the name of the artist, the title and the price

6. A non-refundable entry fee of \$10 for one artwork submitted or \$15 for two artworks is collected at drop-off time (cheque or cash, NO coins). Cheque or Money Order shall be made payable to *Arteast*.

7. The completed online registration form must include "exhibition volunteer duties".

8. *Arteast* is run by volunteers, it relies on the active support of its members; all participants will be called upon to assist with the exhibition. Every effort will be made to accommodate your volunteer preference, however, you may be asked to take part in another activity, if needed.

9. Sales will be coordinated with *Arteast* and the City of Ottawa Gallery Coordinator. A **25%** commission, payable to *Arteast* is to be forwarded to the Treasurer at the time of purchase. 10% of this commission goes to *Arteast* and 15% goes to the Shenkman Arts Centre endowment fund.

10. Works must be for sale and sold as entered. *Arteast* and the City may use images of your artwork submitted for the exhibition for promotional purposes. The use of such will not be subject to copyright or other legislations.

11. No changes in artwork title or price will be made from that entered on the online registration form. Members wishing their titles to appear in both languages must provide both titles on the form and do their own translation.

12. Results of the jurying will be provided to the participants within a week of the jurying. Only results to be provided will either be "in the exhibition" or "not in the exhibition". No further feedback will be given nor will results be shared at time of pick-up.

13. Works must not be removed before the end of the exhibition. The protocol for everyone participating in this exhibition is to pick up their work at the appointed time or have someone else do it for them.

14. Although the gallery may be staffed during certain times, entry is at the participant's own risk. The exhibitor is strongly urged to cover his/her artwork(s) against risks of loss or damage by obtaining proper insurance.

15. A late pick-up and/or storage requirement will be charged at \$15.00 per day, per piece, and payable to *Arteast*. There will be no exceptions.