

**Arteast Executive & Coordinators' Meeting Minutes  
for Sept 21st, 2010  
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

<b>Present:</b>	Carmen Dufault	President
	Virginia Dupuis	Secretary
	Mary Ann Varley	Vice President/Grow with Art
	Dorothy Zorn	Treasurer
	Mari Brown	Promenade Arteast
	Linda Dyson	Volunteers/North Gloucester Library
	Ted Johnston	Member at Large
	Madhu Kumar	AJAE/Orleans Library
	Isabella Leveque-Bouchard	Promenade Arteast
	Boni Penna	Arteast Juried Awards Exhibition Coordinator
	Bernard Poirier	Newsletter Editor
	Maureen Rooney-Mitchell	Promenade Arteast/Trinity Art Gallery
	Susan Thompson	Grow with Art/Newsletter Proofing
	Diane Washam	Blackburn Library

**Regrets:**

Leslie Dorofi	Budding Artist Coordinator
Diane Patenaude	Queenswood Villa Coordinator
Lindy Nadarajah	Promenade Arteast
Joy Rutherford	Past-President/Community Outreach

**1. Call to order and welcome**

Carmen called the meeting to order at 7:04 p.m.

**2. Approval of Agenda – additions**

The revised agenda was approved by Ted and seconded by Virginia.

**3. Approval of minutes from the June 15<sup>th</sup>, 2010 Executive Meeting**

The June 15<sup>th</sup> minutes were approved by Ted and seconded by Mary Ann.

**4. Treasurer's Report - Dorothy**

Dorothy reported a bank balance \$10,861.01 which includes membership fees of \$3030. from 101 members to date.

**5. Arteast Juried Awards Exhibition (AJAE) – Boni**

Boni advised that 45 applications were received representing 81 pieces of art. More juror assistants are required; Madhu will send the list of all participants and Linda will contact non-participants to act as assistants. There is some confusion regarding the term "artist's statement", and also in the method of submitting the artwork, - some wish to send a CD and e-mail .jpeg files. Boni will review and make appropriate changes for next year, as well as making it clear that membership must be paid/ current to enter. Bernard asked Boni for a list of applicants so he may match it to panoramic photos of the artwork. Boni will ask Charles to do a group shot of the winners.

**6. Trinity Art Gallery – Maureen**

Maureen reported on the preliminary work she has done – room is booked, preliminary press releases prepared, application form and rules have been updated; after Isabella translates the documents, they will be posted on the website. Maureen plans to put a notice with the October newsletter and the forms with the January newsletter. Bernard requires by the end of the first weeks of Oct and Jan respectively. Lindy and Mari will contact jurors (the fee is confirmed at \$100). The drop-off is Wed Feb 16<sup>th</sup> 10-12 and hanging 4 – 4:30 (all details in calendar). Maureen has expenses of \$68.96 for the room, and needs a new labeller spool.

**7. Newsletter - Bernard**

Bernard asked for a decision regarding publishing of an article on taxes for artists. It was agreed not to include in the newsletter. Bernard has not received photos from Charles for a long time, and will remove his name as Photographer on Page 2 of the newsletter. Many others also send in photos and that ALL photo submissions will be recognized. Bernard asks to submit an expense for paper.

**8. Grow with Art – Mary Ann Varley**

The Grow with Art brochures have been sent through the city interoffice mail; a few envelopes have bounced back and Mary Ann will investigate. 400 brochures have been sent out via AOE Council mailing.

Arteast has arranged to purchase an LCD projector from Marion Hall for \$800; she had purchased for Arteast meetings and barely used. A comparison of other projectors shows this to be a wise choice and this expense was approved.

The Queen Elizabeth/ Sandy Hill mural has been installed and the bill has been prepared-\$49.59. Carmen thanked Mary Ann and her husband for doing this job.

Phil White Dominion Sculptor has been confirmed for the September meeting.

Robert McAlpine is setting up a presentation with Rod McIvor at his show in Almonte. (more to follow). Rod McIvor is our October speaker.

Our fall field trip to OAG is planned for Nov. 18; fees set at - members \$10, non-members \$15.

The team is still looking for a Lead Coordinator and another member to support the many projects.

**9. Promenade Arteast – Maureen**

Maureen elaborated on Lindy's report:

The next show is Arteast Award Winners Show, - Vernissage Sunday Oct 3, and 1 to 3 p.m. The changeover is Sept 29 and the show runs from Sept 30 to Nov 30.

Followed by - "**An Artist's Palette**" Members P to T from Dec 2, 2010 to Jan 25, 2011, Vernissage - Sunday Dec 5th 1 to 3 p.m., in turn followed by

"**Colour and Clarity**" Members U to Z from Jan 27, 2011 to Mar 29, 2011

Vernissage -Sunday Jan 30th 1 to 3 p.m.

Lindy is retiring from the Promenade Arteast Committee in January 2011. The Committee needs a couple more members. Linda will look through her volunteer list. She will contact Carol Steinberg regarding posting our volunteer needs (Promenade Team -2, Grow with Art – 2, and 1 VP !) on Volunteer Ottawa. In the meantime Carmen asks us to approach anyone we know who we think may be a good candidate.

**10. Member's Guide Maureen**

Maureen is looking into getting the French and English in one brochure and will check with UPS, else 2 separate brochures may be required.

**11. Arteast Archives - Ted**

Ted met with City of Ottawa Archives who are interested in receiving Arteast records. The city would be interested in minutes, newsletters, brochures, posters, photographs and reports of specific events. The archivist cautions on turning over records still in use, - i.e. constitution, financial documents. Ted will begin to determine the whereabouts of various documents, and report back periodically.

**12. Culture Days (Sept 24-26) at Shenkman and Articipate Grant- Carmen**

Carmen advised that Arteast will staff a table in front of Promenade Arteast and do demos and publicity on Sunday Sept 26<sup>th</sup> 12-5. Carmen, Mary Ann, Maureen and possibly others will be involved. Carmen advised that due to the short turnaround time the executive decided not to apply for an Articipate grant this year, but to consider doing so next year.

**13. Queenswood Villa - Carmen**

Carmen read Diane's report noting that few pieces – 34 were hung on Sept 2<sup>nd</sup>.

**14. Libraries – Linda, Maureen, Madhu and Diane W**

All libraries saw fewer pieces hung and some were re-hung. Madhu may need another helper at Orleans, although Maureen and Mari may be able to help on occasion. Linda is considering allowing oversized pieces at Gloucester Library. Diane W will send a reminder to Maryse to check with the Cumberland Library manager who offered to make arrangements with students to hang the artwork.

Diane reported that Arlette Franchiere has a show August and Sept at Blackburn Library; Kerstin Peters will follow in Oct and November. Mary Ann, Ted and possibly Bernard are considering a show at Blackburn Library.

**15. Website - Virginia**

Virginia advised that Jay has the calendar completed until February and expects to be finished in a week or so.

**16. Adjournment**

The meeting was adjourned at 8:36 p.m. on a motion from Virginia and seconded by Dorothy.

**Next meetings:**

The next meeting will be at 7:00 p.m. **Oct 19th, 2010** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

**ARTEAST CONTACTS:**

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English  
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

**MAILING ADDRESS:**

Arteast Box 5  
Suite 260  
245 Centrum Blvd  
Orleans, K1E 0A1

All Executive Committee meetings will be held the 3<sup>rd</sup> Tuesday of the month  
in the **Lise Roy Meeting Room, AOE Arts Council,**  
**Shenkman Arts Centre 245 Centrum Blvd**  
from **September 2010 to June 2011 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4<sup>th</sup> Tuesday of the month  
**Room 340, 255 Centrum Blvd**  
from **September 2010 to June 2011 at 7:30 p.m.**

**SUPPLY CUPBOARD:**

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.