

Arteast Executive & Coordinators' Meeting Minutes March 19th , 2013
Lise Roy Meeting Room, Shenkman Arts Centre

Present:	Josie de Meo	President
	Virginia Dupuis	Secretary
	Rosalind Wong	Treasurer
	Mary Ann Varley	Past President
	Christina Patterson	Grow with Art
	Gregory Abraszko	Photographer/Gloucester Library
	Ted Johnston	Coordinator Luna Sole
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery
	Helen Rosseau	Webmaster

Regrets:

Susan Ashbrook	Budding Artist Coordinator
Mari Brown	Trinity Art Gallery
Arlette Castonguay	Orleans Library
Clarisse Cheseaux	Promenade Arteast/Cumberland Library
Christine Gendron	Gloucester Library
Elisabeth Krug	Gloucester Library/Newsletter
Isabella Leveque-Bouchard	Promenade Arteast
Cheryl Mattice	AJAE
Karen Miller	E-mail Communications
Bernard Poirier	Member at Large
Dorothy Zorn	Newsletter Mailing/Promenade

1. Call to order and welcome

Josie called the meeting to order at 7:10 p.m..

2. Approval of Agenda

Adoption of the revised agenda was moved by Ted and seconded by Virginia. Carried

3. Approval of minutes from the February 19th, 2013 Executive Meeting

The adoption of the minutes was moved by Ted and seconded by Maureen. Carried

4. Financial Report and Membership– Rosalind

Rosalind reported a balance of \$15,022.04; to date 47 members have paid fees totalling \$1410.

5. Incorporation - Ted

Ted reported that he has conducted a *NUANS* search for our name *arteast ottawa* (as well as 2 other possibilities), and *arteast ottawa* showed no results, which means we will not have to change our name. Ted and Mary Ann will begin work on a job description template based on the existing Grow with Art job description. From there current incumbents will prepare a draft version of their position. Mary Ann will investigate a possible lead for an accountant and we also will need an attorney; it is preferable if we could acquire both services pro bono. A deadline has been set to have all documents ready by the end of December to file for incorporation .

6. Newsletter – Josie

Josie advised that the newsletter went to print on Monday. Elisabeth has resigned from the newsletter as well as the North Gloucester library. Arteast would like to congratulate

Elisabeth for her extremely organized approach and the production of many successful newsletters.

7. Promenade Arteast – Maureen

Maureen reported that the changeover is tomorrow; there has been one sale by Jill Dodd. The next show will be the overflow from Mosaic; A'Chord Est is unavailable to play. Mary Ann will e-mail their contact as we paid and expected them to play at another 2 shows. Mary Ann will ask Bob Murrell's band if they may be available to play our vernissages. Maureen has packaged small bags of 2 D-rings and 2 screws and will have them available for sale at Grow with Art meetings.

8. Trinity Art Gallery –Mosaic - Maureen

Maureen reported on 5 sales – Roger Larose, Marc Forget, 2 of Jane Cass and Monique Miller. Rolph Storto's artwork was featured in EMC Orleans. Helen has opened a *youtube* account for *arteastottawa*. Currently the TAG video in French is online and Maureen will be posting a video of the artwork from Mosaic. Although we are only in the testing phase now, Helen asks anyone posting videos to send the link to her.

9. Website – Helen

Through our hosting package Helen will be setting up e-mails for key executive positions which indicate the title of the incumbent but not their name or personal e-mail. Josie will check with all library coordinators to ensure this is workable. Instead of restating the featured artist on the website the artwork from the brochure will be rotated.

10. Budding Artist – Josie

Josie will contact Susan as the application forms were not included as expected with the newsletter.

11. Grow with Art – Mary Ann and Christina

Mary Ann reported that the venue of Blackburn Community Hall is no longer available for the planned workshop on April 20th in *Collage and New Media*. She is looking into booking Queenswood Heights Community centre Room 5 and limit to 20 people. Christina will have forms at the Grow with art meeting Tuesday 26th. The June 14th Montreal field trip will have both a francophone and 2 Anglophone guides and we are seeking a maximum of 50 people. After lunch if it is raining we could stay at the museum to tour the permanent collection, else we will walk about the FIMA art festival. Christina reported that the calendar has been populated for the year and after a meeting April 15th will be finalized the end of May. We will have refreshments at the first and last Grow with Art meetings of the year. The brochure is text intensive and will be overhauled and the Grow with Art logo will be removed. Gregory would like to create an event, possibly something regarding Native Americans, that would call attention to Arteast. Mary Ann advised that we always need the manpower to run it, and asked Gregory to come to the next executive meeting with a proposal and plan to take it to the members and run with the idea.

12. Outreach Program – Mary Ann

Mary Ann suggested the Robert Hopkins School, (an English language school with French immersion classes) in Beacon Hill North as a fall project.

13. Coordinator Reports– Josie, Ted and Virginia

- Virginia read Christine's report on Gloucester Library hanging on March 12th saw 9 artists with 16 paintings; Christine expressed thanks for Gregory and Pari who are now helping her.
- Arlette's report stated that Orleans Library changeover hung 10 paintings from 5 artists on the March 5th changeover.
- Cumberland Library is under renovations.
- Josie is training Roger Larose on some administrative issues for Blackburn Library but he needs an assistant. Nohad Selman is hanging his work on March 28th.
- Josie reported that Maureen sold 2 pieces from the Spring Mix show; the following show will feature 4 artists – Clarisse Cheseaux, Veronica Keith, Rosalind Wong and Elizabeth Baechlin and run from March 22nd – May 24th.
- Ted reported that several members have expressed an interest in Luna Sole Restaurant, - Jane Cass, Louise Berube, Kerstin Peters and Monique Miller; the shows will be 4 weeks long. Josie will provide the standard library forms to Ted at the next executive meeting.

14. Volunteers- Mary Ann

Mary Ann will be looking for volunteers for Newsletter Editor, Assistant Editor, Communications (Karen Miller is planning to resign from her position in the near future), an assistant for Blackburn Library, and a Vice President.

15. Varia

Josie will send Mike Taylor an e-mail to clarify the expectation of Arteast at Orleans Festival. Josie has received a letter from Mr Royal Galipeau for nominations for 2013 Heart of Gold awards to be held Friday April 26th at 7:00. Josie nominated Maureen for her many, many hours of work for Arteast.

16. Adjournment

The meeting was adjourned at 8:59 p.m. on a motion from Mary Ann and seconded by Rosalind.

Next meetings:

The next meeting will be at 7:00 p.m. **April 16th , 2013** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English
Telephone Number- 613- 590-7627 Josie De Meo- Information in French

MAILING ADDRESS:

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All Executive Committee meetings will be held the 3rd Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre 245 Centrum Blvd** from **September 2012 to June 2013 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month **Room 340, 255 Centrum Blvd** from **September 2012 to June 2013 at 7:30 p.m.**