

Arteast Executive & Coordinators' Meeting Minutes January 21st, 2014
Lise Roy Meeting Room, Shenkman Arts Centre

Present:	Gregory Abraszko	Vice President /Photographer/Volunteer Coordinator
	Virginia Dupuis	Secretary
	Diane Freeman	Treasurer
	Mary Ann Varley	Past President
	Mari Brown	Trinity Art Gallery
	Carmen Dufault	Incorporation/AJAE
	Ted Johnston	Coordinator Luna Sole
	Cheryl Mattice	AJAE
	Claire Ouseley	Newsletter
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery
	Helen Rosseau	Webmaster
	Margaret Cape	Newsletter Layout

Regrets:

Josie de Meo	President
Susan Ashbrook	Budding Artist Coordinator
Elisabeth Baeclin	St Laurent Complex
Arlette Castonguay	Orleans Library
Isabella Leveque-Bouchard	Promenade Arteast
Christina Patterson	Grow with Art
Bernard Poirier	Member at Large
Dorothy Zorn	Newsletter Mailing/Promenade
Clarisse Cheseaux	Promenade/Cumberland Library
Christine Gendron	Gloucester Library
Lindy Nadarajah	Children's Wish Project/AJAE

1. Call to order and welcome

Gregory chaired the meeting which was called to order at 7:10 p.m.

2. Approval of Agenda

Adoption of the revised agenda was moved by Mary Ann and seconded by Claire. Carried

3. Approval of minutes from the November 19th, 2013 Executive Meeting

The adoption of the minutes was moved by Carmen and seconded by Ted. Carried

4. Financial Report and Membership Update –Diane

Diane reported a bank balance of \$16,717.00, with outstanding cheques to be paid in the amount of \$550.75; she reported a revision to the AGM Statement of Income of \$66. and provided the Financial Report and Proposed Budget to Mary Ann for the Grant Request. Diane, Gregory and Mary Ann met with the accountant, Gary Timmons on January 17th, and were given a review of QuickBooks. A second meeting will be set up next month to answer any follow-up questions. Gregory will also be trained, as will a possible backup to the Treasurer, for which it was suggested that Josie would be a good candidate.

As well a request for an Assistant Treasurer will be made at the AGM. The accountant has advised that no changes to financial reporting are required due to incorporation. Diane will clarify if the accountant is working pro-bono. She reported that our membership sits at 197.

5. Grow with Art- MaryAnn

The November Volunteer Appreciation and Art Exchange Night at the D'arcy McGee's pub was well attended by 27 members.

Our January speaker will be Daniel Kaunisviita on writing an artist's statement. Mary Ann will send an announcement in the Arteast Digest. Speakers have been booked: for Sept- Bob Murrell, and 4 candidates are being looked at for the October meeting.

A workshop is being pursued with Allison Fagan at her Kanata studio on Saturday March 22nd 9-4 her fee is \$75; the maximum number would be 12. Other workshops are being considered with Andrea Warren, Val Roos or Susan Ukkola.

The Montreal field trip will take place June 13th - "When Collections Collide" – Musee D'art Contemporany, and "Faberge –Jeweller to the Czars"; a group fee is \$150. Mary Ann will book this.

A second trip is being investigated to see the show "From Van Gogh and Gauguin to Kirchner and Kandinsky" which runs Oct 11- Jan 25th 2014; we would look at a Saturday near the end of October – Oct 18th or 25th. A verbal announcement will be made at next weeks' AGM to assess interest.

Mary Ann is completing the grant application as well as the report from the current grant; both will be finalized by the deadline of Monday January 27th. She credits Claire as a very helpful editor.

6. AJAE - Cheryl

Cheryl reported that she with Carmen and Virginia this evening completed a post-mortem review meeting of 2013 AJAE. Virginia will step down and Lindy will join the team. Cheryl will lead the team in 2014 but would like someone else to lead after that.

7. Newsletter - Claire

Claire advised that the newsletter was finished on time and has been on the website for 2 weeks in a double page view format. However, it has now been changed to a single page view format for easier readability. Since many of the executive were unaware that the newsletter was online, an announcement to this effect will be issued in the Digest; the newsletter will be mailed out January 24th.

Margaret Cape requested access to the Dropbox and Helen will add her. Input for the next newsletter in April will be due March 23rd, and Claire will feature Management Coordinators. It was suggested that any extra space could be filled with cartoons and Mari was asked to draw some.

8. Website – Helen

Helen has updated the site with background colours from Margaret's popup sign design and it looks great. Gregory asked if there is a means for artists to sell their art on Arteast. Individual artists contact information is available in the Members Gallery to facilitate a sale. The executive page needs updates and Gregory will take a new photo of the executive after the AGM next week. He will send an e-mail to make the arrangements. Helen will make corrections to the calendar applet to include TAG dates.

9. Incorporation – Ted, Carmen and Mary Ann

Ted reported that 2 motions will be introduced for bylaw amendment at next week's AGM – the name change from "arteast" to "arteastottawa" and a correction to duplicate numbering in the bylaws. Ted will introduce the motions. As soon as these motions have been voted in, the documents can be submitted for incorporation.

10. Outreach: Studio Time Project - Gregory

Gregory reported that he has been attending the studio time project at St Laurent Complex and finds it very successful. The next session is Thursday from 10-3.

11. AGM– Mary Ann

Josie will be present for the AGM. The agenda has been sent to the membership. Mary Ann will project the agenda, financials and bylaw proposals on screen. Virginia will make available 5 copies of last year's minutes.

12. Promenade Arteast and Trinity Art Gallery – Maureen

Promenade: The next Promenade show is Artistic Reflections – running Feb 13th to April 22 –with the vernissage on Feb 16th. There are 21 works, including 3 in the sculpture cabinet. There were 2 (possibly 3) sales from the existing show.

Trinity Art Gallery: The take-in and jurying took place Saturday with 133 submissions. A few more volunteers to move and fix art would be a good idea. There are 54 two-dimensional works and 6 sculptures, and there will be 19 pieces in the overflow show on Promenade April 24- June 17th. Maureen has not heard from Wallack's regarding the sponsorship request. Maureen moved and Ted seconded that \$150.(3 x \$50) be approved toward the Arteast portion of the 3 Juror's Choice awards; carried. A'Chord Est will play at the vernissage.

13. Coordinator Reports

- Gloucester Library – Gregory helped at the last changeover and noted that very few people showed up.
- Orleans Library –Gregory assisted at this library and noted that not many people showed up. He would like to see a more professional label and will trial typed labels at the Orleans Library at the next changeover.
- Cumberland Library – Gregory assisted at Cumberland Library as well and noted the dangerous conditions and questions if we should continue using this library.
- Blackburn Library – Virginia reported that the library is booked until June 1st 2015 with one opening in February-March 2015. She attended a meeting with the librarian, as the library is acquiring a video kiosk for the teen section, and it will be placed where one of our artworks hang, however an equally good spot to hang the art was found and we still have 11 spots. The staff removed bilingual Arteast notice from the wall because the French was poorly translated. Virginia will replace this with a proper translation.
- St Laurent Complex – Virginia read Beata's report. For Holiday Mix show from Nov.25 to Jan.17, of 44 small paintings 11 pieces were sold!!!
On Jan.17th Winter Mix started with four artists: Brian Seed, Maryse Hatchard, Norm Goddard and Joanne Beaubien. The show will run until Feb.28th. 4 new artists are interested in the next show from Feb.28 to Apr.11
- Lunasole - Ted reported that Mary Ann's work is currently showing to be followed by Margaret Cape and then Erika Farkas.
- Francois Dupuis: Mary Ann reported that the city has awarded Arteast the display space of Francois Dupuis. There is good protection of the art with an entry gate, cameras around the facility; the manager is looking into a hanging system and proper lighting. Josie has been in touch with 4 volunteers who would like help and Lisa Johnston has offered to coordinate the venue for 2014. Josie is looking after finalizing all

arrangements. Gregory thanked Mary Ann for her wonderful proposal which was instrumental in Arteast receiving the space.

14. Varia -

Publicity: Carmen mentioned that she never sees Arteast activities in the Citizen. Virginia mentioned that Jane Cass has a new e-mail which Claire has published in the Communique. Maureen advised that the contacts for these events abandon their public mailbox and get a new one every several months. Virginia will bring up this point with Jane Cass.

Pop up Sign : Carmen inquired if many had noticed the new pop-up sign which debuted at Baz'ART. Yes and many compliments were received , one most favourable in particular from Mike Taylor.

25th Anniversary 2015: Gregory wants everyone to think about how to celebrate this milestone and would like to shake up the community with a highly visible project. He mentioned a project he is starting; he is photographing as many Arteast artists as possible and would like to showcase all these photos on a wall in 2015. Mary Ann suggested that this item be added to next month's agenda and strike a committee to get this and similar suggestions for the 25th off the ground.

15. Adjournment

The meeting was adjourned at 9:07 p.m. on a motion from Virginia and seconded by Diane.

Next meeting:

The next meeting will be at 7:00 p.m. **February 18th, 2014** in the Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English

Telephone Number- 613- 590-7627 Josie De Meo- Information in French

MAILING ADDRESS:

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All Executive Committee meetings will be held the 3rd Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council,**

Shenkman Arts Centre 245 Centrum Blvd
from **September 2013 to June 2014 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month

Room 340, 255 Centrum Blvd from September 2013 to June 2014 at 7:30 p.m.