

Arteast Executive & Coordinators' Meeting Minutes for January 19th, 2012
Lise Roy Meeting Room, Shenkman Arts Centre

Present:	Mary Ann Varley	President
	Virginia Dupuis	Secretary
	Dorothy Zorn	Treasurer
	Christina Patterson	Grow with Art
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery

Regrets:

Susan Ashbrook	Budding Artist Coordinator
Mari Brown	Trinity Art Gallery
Arlette Castonguay	Orleans Library
Clarisse Cheseaux	Promenade Arteast/Cumberland Library
Josie de Meo	Promenade Arteast/Blackburn Library
Carmen Dufault	Past President
Christine Gendron	Gloucester Library
Ted Johnston	Member at Large
Elisabeth Krug	Gloucester Library/Newsletter
Isabella Leveque-Bouchard	Promenade Arteast
Cheryl Mattice	AJAE
Karen Miller	E-mail Communications
Diane Patenaude	Queenswood Villa Coordinator
Bernard Poirier	Member at Large
Boni Penna	Arteast Juried Awards Exhibition Coordinator
Mira Wasilewska	AJAE

1. Call to order and welcome

The meeting was called to order at 7:10 p.m.

2. Approval of Agenda

Adoption of the agenda was moved by Virginia and seconded by Dorothy. Carried

3. Approval of minutes from the Nov 15th, 2011 Executive Meeting

Adoption of the Nov 15th minutes was moved by Maureen and seconded by Dorothy. Carried

4. Financial Report and Membership– Dorothy

Dorothy reported a balance of \$10,404.43; to date 13 members have paid fees in 2012. Dorothy reviewed the yearend financial statement and Proposed Budget for 2012 to be presented at the AGM on January 24th.

5. Agenda for Annual General Meeting (AGM)- Mary Ann

Mary Ann reviewed the proposed agenda for the AGM with plans for the executive to speak to a few individuals about filling key positions. Mary Ann will prepare as handouts an article written by Marion Hall regarding proper framing. Mary Ann and Maureen will bring artwork to show proper wiring as part of a discussion on how to properly frame artwork. Christina will bring photocopies of the Open Acrylics workshop flyer.

6. Website – Mary Ann

Mary Ann will contact Carmen and speak to Claude with regards to keeping the website up-to-date and to see if he wishes to continue with the job in 2012.

7. Promenade Arteast – Maureen

Maureen reported that there were 5 sales totalling \$1265. with a commission of \$189.75 from the previous members show on Promenade Wall. The show - “Volunteers” is currently hanging. For the following show, “Petrie Island”, Maureen has all the bios, and Nicole McGrath has sent a good essay for promotion and will be the media contact for the show. Mari has resigned from the Promenade Team. After the next several shows Maureen will get a page set up on the web with instructions for submitting to Promenade Show, to streamline the application procedure.

8. Trinity Art Gallery – Maureen

Maureen has an advertisement in Where Magazine, and has had several queries regarding eligibility. A heavy piece is being submitted, and it may be necessary in the future to stipulate a weight limit in the rules. Maureen will have copies of the application form for the AGM. She is still pursuing sponsorship with Wallacks. January 28th is the take-in for “Mix of Emotions” Show.

9. Budding Artist – Mary Ann

Mary Ann advised that Susan Ashbrook has agreed to take on the Budding Artist show again. Mary Ann has sent an e-mail requesting the room booking at St Laurent Complex. To be finalized are the dates, eligibility rules, and advertising through OSA, CCCC and St Laurent Complex. She suggested that the Arteast Young at Art winner be included in this show.

10. Newsletter – Mary Ann

Elisabeth Krug has taken over as Editor of the Newsletter, but Bernard will stay on to assist her. Christina asked that due to privacy issues, people taking photos for the website or newsletter, advise the person when taking the photos. Mary Ann suggested a gift for Bernard and will look after this.

11. Grow with Art – Christina

Christina reported that the Artfest at Orleans Wood School on December 13th had 12 volunteers. Over 220 students went through 3 stations, and the day was well received by the teachers and students. Mary Ann asked the principle to write an article on this outreach project for the grant report. There are 5 people registered so far for the February 12th Open Acrylics workshop with Andrea Warren. Christina would like 2 more members for Grow with Art team. Mary Ann thinks that restructuring of volunteer teams would be a good topic for the Think Tank. Mari and Mary Ann are waiting to hear from the Ottawa Technical School regarding an outreach project. Josie’s outreach project with Ray Friel went well.

12. Grant Proposal – Mary Ann

Mary Ann is working on the 2012 grant request for \$5000. due January 30th. Sue T. will help Mary Ann put the package together. Dorothy will provide a signed copy of the financial report and the proposed budget.

13. Gloucester Library – Mary Ann

Mary Ann read Christine’s report on Gloucester Library; - 22 paintings by 12 artists were hung. The team would like to change the hanging dates to allow them to participate in Orleans Library hanging. Since the dates were set at the request of the members for ease of drop-off on a common day, it was felt better to leave it as is, and have the library team ask someone to drop their artwork at the other library.

14. Orleans Library – Virginia

Virginia read Arlette's report that 10 paintings were hung. Arlette stressed that Arteast is sharing space at Orleans Library with other community groups, so it is important to put forward very good artwork that is properly framed.

15. Blackburn Hamlet Library – Mary Ann

Mary Ann reported that Linda Dyson has resigned from the Arteast executive. Josie is in charge of Blackburn Library.

16. Volunteer Coordinator-Mary Ann

Mary Ann would like someone to replace Linda as Volunteer Coordinator, and will call for volunteers at the AGM.

17. Adjournment

The meeting was adjourned at 9:00 p.m. on a motion from Virginia and seconded by Maureen.

Next meetings:

The next meeting will be at 7:00 p.m. **Feb 21st, 2012** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

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All Executive Committee meetings will be held the 3rd Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council,**

Shenkman Arts Centre 245 Centrum Blvd
from **September 2011 to June 2012 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month

Room 340, 255 Centrum Blvd from September 2011 to June 2012 at 7:30 p.m.