

**Arteast Executive Emergency Meeting
for April 5th, 2011
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

Present:	Mary Ann Varley	President/Grow with Art
	Carmen Dufault	Past President
	Virginia Dupuis	Secretary
	Dorothy Zorn	Treasurer
	Mari Brown	Promenade Arteast
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery
	Christina Patterson	Grow with Art

Mary Ann called the meeting to order at 7:05 p.m. She then explained that the city is asking us to change the current grant application request so that the request period and our fiscal year align.

The request for \$5000.00, submitted to the city in January is for our fiscal timeframe of September 2011 to June 2012. The city would like the requested amount left as is, and the requested period be July to December 2011, with the plan to spend the \$5000.00 in that timeframe.

Then next year we would submit a request of \$5000.00 for January to December 2012. We would not hear if the money is approved until July 2012.

The city requires the amendments by April 11th.

A decision was made to change our fiscal year to become January to December to align with grant requests. This could be in place by June 2011.

Mary Ann and Dorothy will meet Thursday morning with Faith Seltzer and Marie-Christine Feraud, our city contacts in the grant application, and discuss our proposed solution.

If this is not agreeable to the city, our alternative plan is to leave our fiscal year as is, and respond to the above proposed requesting period changes. This would mean documenting plans to spend the \$5000.00 grant by yearend 2011.

A list of key items for the expenditures was proposed as follows:

- Master Classes in figure or plein air
- Pay for food and door prizes at November potluck
- Pre- purchase gift cards for speakers for the January to March 2012 timeframe
- Add money to the Publicity budget, including purchasing of ad(s)
- An annual honorarium of \$300.00 for the webmaster
- Pay an honorarium to someone to take on Communications