

**Arteast Executive & Coordinators' Meeting Minutes
for May 17th, 2011
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

Present:	Mary Ann Varley	President
	Carmen Dufault	Past President
	Virginia Dupuis	Secretary
	Dorothy Zorn	Treasurer
	Arlette Castonguay	Orleans Library
	Linda Dyson	Volunteers/North Gloucester Library
	Ted Johnston	Member at Large
	Boni Penna	Arteast Juried Awards Exhibition Coordinator
	Bernard Poirier	Newsletter Editor
	Cheryl Mattice	AJAE
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery
	Mira Wasilewska	AJAE

Regrets:

Susan Ashbrook	Budding Artist Coordinator
Isabella Leveque-Bouchard	Promenade Arteast
Mari Brown	Promenade Arteast
Clarisse Cheseaux	Promenade Arteast
Diane Patenaude	Queenswood Villa Coordinator
Christina Patterson	Grow with Art
Lindy Nadarajah	TrinityArtGallery
Joy Rutherford	Past-President/Community Outreach
Susan Thompson	Grow with Art/Newsletter Proofing
Jo-ann Tremblay	Blackburn Library

1. Call to order and welcome

Mary Ann called the meeting to order at 7:02 p.m. welcoming Arlette Castonguay and Mira Wasilewska to their first executive meeting.

2. Approval of Agenda

Adoption of the agenda was moved by Dorothy and seconded by Carmen. Carried

3. Approval of minutes from the Apr 19th, 2011 Executive Meeting

Adoption of the Apr 19th minutes was moved by Ted and seconded by Maureen. Carried

4. Treasurer's Report - Dorothy

Dorothy reported a bank balance \$11,102.14 which includes membership fees of \$1740.00. Mary Ann congratulated Dorothy as Arteast nominee for Heart of Orleans award; the ceremony will take place in the fall.

5. E-mail distribution- Carmen and Maureen

Carmen reported that Claude Garneau would be willing to pick up the e-mail distribution job for a fee and upon learning more about what is entailed. Linda stated that she has a member, Karen Miller, interested in doing this from home. Maureen will contact Karen

and explain more about what is involved, and determine if she can take this over by June 1st. If she cannot we will pursue with Claude Garneau. To keep the e-mails more manageable, Maureen will provide a link to the AOE digest instead of the complete report.

6. Web Administrator- Mary Ann

Mary Ann stated that a thank you card and cheque had been delivered to Jay Dunn, and a thank you card was received from Jay. Carmen will set up a meeting between Claude and Jay for the transfer of job responsibility.

7. Arteast Juried Awards Exhibition (AJAE) – Boni

Boni welcomed Mira Wasilewska to the AJAE team. Boni will book Charles Frost for the AJAE vernissage and closer to the date one or two members of the executive will also be available to take photos if needed. Boni has contacted Linda Gadbois re jury selection but has not received a reply. Bernard will add her name to the AJAE team in the newsletter contacts. Boni will have the Call for Artists as newsletter inserts by June 1st.

8. Promenade Arteast – Maureen

Maureen reported that re-installation of the lighting on Promenade Arteast has vastly improved our space. At the May 1st vernissage Maureen sold 1 piece to Mike Taylor. The next show, “Lucky Draw” in which exhibitor names were chosen randomly, will have 19 artists. The take-in is June 29th. The show runs June 30th – August 23rd with the vernissage on July 10th. Josie has requested more hanging wire, which is very expensive. Maureen will talk to Mike Taylor.

Linda stated that in talking to members they are confused as to how exhibitors are selected for the shows. Maureen will have a note added to our website under the Shenkman Arts Centre and have something added to the newsletter.

There are 2 other vernissages on July 10th. Maureen will talk to Mike about music.

The following show will be the Award Winners of AJAE and Queenswood Villa and will have 31 pieces, which is a large number for the wall. There will be no substitutions if the artist cannot display the award winning piece; to this end, “not for sale” will be allowed if an artist needs to borrow back a committed piece. There were two 3D pieces which won awards but currently we have no means to display them. Maureen will allow a quality photo of the work if the artist has one. Mary Ann will be meeting Mike to sign our contract for Promenade Arteast and will mention the 3D situation.

Maureen reported that Mike Taylor is requesting dates and details for the Promenade 2012 program, and although Maureen has reserved a show next spring, she not heard from Nicole McGrath re this scheduled project. Mary Ann will phone Nicole.

9. Budding Artist – Mary Ann

Mary Ann reported that Susan has signed the venue contract for the show the end of June, and advised that Christina Patterson will be assisting her. Mary Ann will contact Susan to follow up regarding the Call to Artists.

10. Newsletter - Bernard

Bernard advised that submissions are due the end of the second week in June. Bernard would like someone to work with him as his assistant, to be prepared should illness prevent him from carrying on. He will run an ad that he is looking for an assistant editor, - someone with computer and graphics skills and good writing. He uses Adobe

Acrobat Pro to put the documents into pdf format. Aline Coloumbe submitted a Robert Genn article for the newsletter. Bernard has tried unsuccessfully to get in touch with the author, and wonders if it is all right to publish it. Generally it was felt that the material is so widespread it is not an issue.

Virginia will write an article and coordinate with Maureen for a selection of photos on Young at Art.

11. Bylaws - Virginia and Bernard

A vote on the amendment to the minimum age for membership is required. Expecting enough for a quorum at the June meeting, a note regarding the vote will be appended to the Grow with Art announcement.

12. Grant – Mary Ann

Mary Ann reported that she has revised and submitted the grant. We cannot take action on our proposal until we know if the grant is approved early July.

13. Think Tank – Mary Ann

Mary Ann called for items for the Think Tank planned for early July. Suggestions are: Incorporation, Plein Air Paint out for Nicole McGrath incentive, art work at the Libraries, Volunteer Coordinator. A venue is requested; one suggestion is - 255 Centrum and using the patio as well.

14. Grow with Art – Mary Ann Varley

Mary Ann reported that Christina has taken over Grow with Art and has organized a committee meeting for the end of May.

Mary Ann reported on the Young at Art Awards held on May 12th in the Richcraft theatre, where she presented a \$75. Wallack's gift certificate to Eric Chi for his mixed media piece "Unverified". Mary Ann also presented 3 Honourable Mention awards.

Sue Thompson will handle the May meeting with guest speaker Yves Laroque. Mary Ann will be away for one week, and would like someone to remind members of the June 17th field trip. The bus is paid and the museum contract will be paid upon arrival at the museum. Christina is investigating if senior discounts apply to the exhibits. There are 18 signed up so far for a bus that holds 34.

Mary Ann reported on the May 14-15 workshop with Shirley Mancino. This liquid media/collage workshop with an attendance of 13 although small in profit at \$44.70., was much enjoyed, with good instruction and opportunities for artistic growth.

Mary Ann reported that the Écoles de Voyageurs school project was a success with beautiful artwork produced. Participant artists congratulated Josie on a job well done.

Mary Ann read Joy's report on her Outreach Project held at Bob McQuarrie Variety East Adult Day Program on April 14th.

Arteast artists mentored and assisted a group of adults to complete two works of art which were framed and are displayed on a bulletin board in their meeting room... The participants were very proud of their works of art. Many, many thanks to Arteast participants Lindy Nadarajah, Mary Ann Varley, Mari Brown, Maureen Rooney Mitchell, Marion Hall. A special thank you to Marion's husband Tom Sloat for volunteering with this project.

NEEDED- French speaking artists to mentor the participants in an art project to be held at the Ray Friel Rendezvous Adult Program. The project will be held in

September/October 2011. This is a two to three hour commitment. If you are interested in working with this project, please contact Joy.

15. Blackburn Library – Mary Ann

Mary Ann reported that Diane Patenaude will have a show at Blackburn Library in June and July. Mary Ann's work is currently on exhibit and she was pleased with coordinator Jo-ann Tremblay marketing the show as "Sale and Exhibition". Bernard will update the Newsletter with upcoming Blackburn shows.

16. Gloucester Library – Linda

Linda reported that 14 works from 4 artists were hung. Fran has decided to take a break from the Gloucester Library. Linda has someone who may be interested in taking over and will confirm.

17. Orleans Library – Arlette Castonguay

Arlette reported on her first experience as Orleans Library coordinator. She was not aware of the timing of the changeover e-mail, and only 2 artists dropped artwork and some left their earlier works up. Arlette inquired if our e-mail distribution system has an autosend reminder feature, so she could program her reminder e-mails for the year. As we are between e-mail coordinators this was not addressed. Arlette advised that Jeanette Wagner has volunteered to help her with changeovers

18. Volunteers and Orléans Festival d'Orléans- Linda

Linda has contacted the entire Arteast membership regarding their volunteer interests ! She provided a handout of who currently is available in each of the major task areas. She is stepping out of the volunteer coordinator position. Mary Ann thanked Linda for her considerable effort, and after Linda makes some revisions to her handout we will revisit at the June executive meeting. Linda reported that currently we only have 3 volunteers for Orleans Festival and require more.

19. Adjournment

The meeting was adjourned at 8: 50 p.m. on a motion from Dorothy and seconded by Maureen.

Next meetings:

The next meeting will be at 7:00 p.m. **June 21st, 2011** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

MAILING ADDRESS:

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All Executive Committee meetings will be held the 3rd Tuesday of the month
in the **Lise Roy Meeting Room, AOE Arts Council,**
Shenkman Arts Centre 245 Centrum Blvd
from **September 2010 to June 2011 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month
Room 340, 255 Centrum Blvd
from **September 2010 to June 2011 at 7:30 p.m.**

SUPPLY CUPBOARD:

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.