

**Arteast Executive & Coordinators' Meeting Minutes
for Nov 16th, 2010
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

Present:	Carmen Dufault	President
	Virginia Dupuis	Secretary
	Mary Ann Varley	Vice President/Grow with Art
	Ted Johnston	Member at Large
	Bernard Poirier	Newsletter Editor
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery
	Susan Thompson	Grow with Art/Newsletter Proofing

Regrets:

Isabella Leveque-Bouchard	Promenade Arteast
Mari Brown	Promenade Arteast
Dorothy Zorn	Treasurer
Clarisse Cheseaux	Promenade Arteast
Josie deMeo	Promenade Arteast
Leslie Dorofi	Budding Artist Coordinator
Linda Dyson	Volunteers/North Gloucester Library
Madhu Kumar	AJAE/Orleans Library
Diane Patenaude	Queenswood Villa Coordinator
Lindy Nadarajah	Promenade Arteast
Boni Penna	Arteast Juried Awards Exhibition Coordinator
Joy Rutherford	Past-President/Community Outreach
Diane Washam	Blackburn Library

- 1. Call to order and welcome**
Carmen called the meeting to order at 7:03 p.m.
- 2. Approval of Agenda – additions**
The agenda was approved by Virginia and seconded by Susan.
- 3. Approval of minutes from the Oct 19th, 2010 Executive Meeting**
The Oct 19th minutes were approved by Ted and seconded by Mary Ann.
- 4. Treasurer's Report - Carmen**
Carmen read Dorothy's Financial Report indicating a bank balance of \$9942.33 which includes membership fees of \$3750 from 125 members.
- 5. Arteast Juried Awards Exhibition (AJAE) – Carmen**
There were 4 sales at the AJAE, the venue provided good visibility and the response from the staff was positive. Carmen expressed her gratitude to Boni and Madhu for a successful show. Carmen has sent an e-mail to Madhu advising that Herb van der Stay has not received his award.
- 6. Trinity Art Gallery – Maureen**

Maureen has the room booked for takein and jurying on January 22nd. The website link to the application forms has been repaired; Bernard will be inspecting the art for proper wiring; Mari will use a kit and have a “fixing” table should minor adjustments be required. The timing of the mailout of the January newsletter does not allow sufficient processing time to include the application forms. Instead the forms will be available on the website and through an e-mail from Tasha, as well as copies at the January Grow with Art meeting. Maureen advised that each juror will award a “juror’s choice” piece.

7. Newsletter - Bernard

Bernard has made an amendment to the bylaws to address the age requirement for membership. Ted moved that the amendment be accepted for presentation at the January AGM. Bernard requests articles for the newsletter; Mary Ann will write an article on Grow with Art. Bernard was very impressed with Phil White’s talk in September as the Dominion Sculpture, and suggests a future field trip to the House of Commons, led by Phil White under the sponsorship of Royal Gallipeau; under Mr Gallipeau’s lead participants could have lunch in the restaurant which is not open to the public. Mary Ann recorded this suggestion for 2011-2012 program.

8. Grow with Art – Mary Ann Varley

Rod McIvor world renowned photo journalist gave us a great talk on Oct 25th, with all the background on his many prize winning photographs. He finished the evening with a gift of an autographed poster for each person. Despite the fact that we started late and were quite late finishing, I think the 28 members had a very informative evening .

On November 18 we have our fall fundraiser. This is a trip to the behind the scenes at the Ottawa Art Gallery with Veronique Couillard. Members price is \$10.00 and guest \$15.00 An announcement has been sent out via email, and in the newsletter a copy of the signup sheet. Further to this a reminder has been sent out, but the numbers are really low- possibly 8 people.

The November 23 meeting will be our Volunteer Appreciation meeting and art exchange Party. Bring a treat and bring a small art work for the exchange. A great night is planned to exchange ideas and get to know our fellow members. An announcement has been sent out via email. The meeting will be at the Queenswood Heights Community Centre. Carmen is handling the certificates. Susan Ashbrook will attend at 6:45 to meet with the executive. Jay Dunn will also be available this year.

Our grant report for August 2009 to June 2010 was approved. The material has come out for the request for another grant. Arteast will again apply for a \$5000.00.

At the January AGM there will be bylaw changes to vote on and the financial report from the treasurer and committee reports. Anyone wishing to make reports should let me know. At that time I will be taking over the duties of the president. This means we really need a Grow with Art coordinator and a Vice President.

Carmen will talk to Hans Aggarwal about the possibility of her taking on the grant-writing task. Mary Ann will ask Jackie Dupuis if she can assist in any volunteer work.

9. Promenade Arteast – Maureen

Maureen reported on the next exhibit for members P to T – invitations and press releases have been prepared. Linda D. had inquired about cases to house delicate work. Mike Taylor advised that Arteast may supply such items. Maureen advised of the link to Arteast and Promenade Arteast at www.shenkmanarts.ca. At the January AGM Maureen plans to begin the monthly draw to exhibit on Promenade Arteast.

10. Member's Guide - Maureen

Maureen has the French and English versions completed. Some assistance is required on getting the French to align properly for printing. Maureen will ask Hans if she can complete this task, otherwise Mary Ann and Susan T recommend Ann Stairs at UPS on St Laurent and Innes. The completed brochures are required for the AGM.

11. Outreach Project- Mary Ann

Mary Ann will call Joy to confirm that a school in Rockland would be outside our working area. Mari has not had success in setting up an outreach event with an autism unit.

12. Cumberland Library - Carmen

Carmen will call Maryse regarding a reminder for the upcoming November 22nd changeover.

13. Budding Artists - Carmen

A discussion was held about staffing the Budding Artist show to replace Leslie Dorofi. With the opportunity all members now have to exhibit on Promenade Arteast, and the considerable assistance given to first time exhibitors, it was felt that some of the needs of Budding Artists are being addressed by the Promenade Arteast team. Additionally, consideration is given to have a show for Budding Artist on Promenade Arteast, perhaps coinciding with the Young at Art timeframe.

14. Varia - Ted

Ted mentioned that the swearing in of the new mayor and councillors will take place Dec 1st at Shenkman Arts Centre. Ted suggested that Carmen write a letter to the Mayor-Elect and invite them to look around the building and at the Promenade Arteast wall, drawing attention to how the art funding is spent.

New member, Jacqueline Thibodeau, also a member of the Art Association of Clarence Rockland has asked to mutually link our organizations. Carmen will contact Jay to ask for the link added to our website.

15. Adjournment

The meeting was adjourned at 8:38 p.m. on a motion from Carmen and seconded by Bernard.

Next meetings:

The next meeting will be at 7:00 p.m. **Jan 18th , 2011** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

MAILING ADDRESS:

Arteast Box 5
Suite 260
245 Centrum Blvd
Orleans, K1E 0A1

All Executive Committee meetings will be held the 3rd Tuesday of the month
in the **Lise Roy Meeting Room, AOE Arts Council,**
Shenkman Arts Centre 245 Centrum Blvd
from **September 2010 to June 2011 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month
Room 340, 255 Centrum Blvd
from **September 2010 to June 2011 at 7:30 p.m.**

SUPPLY CUPBOARD:

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.