

**Minutes Arteast Annual General Meeting
January 28th, 2014 255 Centrum Blvd, Room 340**

1. Call to Order

31 members were present, constituting a quorum for the conduct of business and the meeting was called to order at 7:32 p.m. by Arteast President Josie de Meo.

2. Approval of Agenda

Adoption of the agenda was moved by Helen Rosseau and seconded by Maureen Rooney Mitchell. Carried

3. Approval of 2013 Annual General Meeting Minutes

Adoption of the January 22, 2013 Annual General Meeting minutes was moved by Ted Johnston and seconded by Carmen Dufault. Carried

4. President's Annual Report (appended)

Josie de Meo presented an overview of the past year, stating that Arteast has had a very successful year in every respect and thanked the volunteers for the tremendous amount of hours and effort put in toward keeping Arteast running smoothly

5. Treasurer's Report (appended)

Diane presented the Treasurer's Report for yearend 2013, highlighting key points. Adoption of the Treasurer's Report was moved by Lisa Johnston and seconded by Helen Rosseau. Carried.

6. Election of Executive

Josie de Meo presented the Officers of the Executive as follows:

President	Josie de Meo
Vice-President	Gregory Abraszko
Treasurer	Diane Freeman
Secretary	Virginia Dupuis
Past President	Mary Ann Varley

7. January 2013 Updates and Announcements

Mary Ann advised of a Grow with Art workshop in Colour Pencils planned for March 22nd with Allison Fagan at a cost of \$80.

Maureen Rooney Mitchell advised that of 133 artworks, 60 were accepted for the Trinity Art Gallery Show "Mosaic". The drop off is February 12th for both Mosaic and Promenade and extra volunteers are required to hang both shows. The dual vernissage will be Sunday February 16th from 1 to 3; A'Chord East will play music; Beau's Art will have a beer tasting facility in conjunction with the art activities in Shenkman on this day; both vernissage's are on the Winterlude online calendar, and a large turnout is anticipated. Virginia Dupuis received a grant to present her work at Lalande and Doyle Exhibition Space, and will also host a vernissage February 16th, with Leonard Dupuis providing the music. Virginia acknowledged the financial support of the Articipate Endowment Fund.

8. Motion for amendments to the bylaws (appended)

Ted Johnston presented background on two amendments to the bylaws to adopt the name “Arteast Ottawa” and to correct a mis-numbering of dublicately titled sections 8.3.

MOVED BY Ted Johnston, SECONDED BY Mary Ann Varley and Carmen Dufault, that the Bylaws of Arteast (as amended on the twenty-sixth day of January, Two Thousand and Ten [26 January, 2010]) be amended to adopt the name “Arteast Ottawa”; and to amend those sections in which the name appears which includes the following: 1.1, 2., 3.1, 3.2, 4.1, 4.3, 4.5, 6.1, 8.2, 8.3, 8.3, 8.10, 8.13, 8.14, 9.1, 13.

MOVED BY Ted Johnston, SECONDED BY Mary Ann Varley and Carmen Dufault, WHEREAS, there was an editing error in the numbering of the paragraphs of Section 8 of the amended Bylaws of January 2010, BE IT RESOLVED THAT the paragraph numbers of Section 8 be corrected throughout.

9. Close of Official Meeting and Commencement of Program

On behalf of the Arteast membership, Mary Ann presented Josie with flowers of thanks for her leadership. There being no Other Business, the meeting was adjourned at 8:01 p.m.

10. Grow with Art Speaker

The program portion of the meeting then began: “*Writing an Artist Statement*” by Daniel Kaunisviita.

President's Report January 2014 – Josie de Meo

2013 has been a very good year for Arteast.

Membership is over 197. On sound financial footing, Arteast has applied for a \$6000 grant from the City to fund our Grow with Art programs. We received a \$4000 grant from City of Ottawa for Grow with Art and community events for the current year. Thank-you to Mary Ann and Claire for their work on the grant.

We had over 40 exhibitions at various locations for our membership, due to extraordinary work by many of our volunteer members. We had good sales of artwork, especially at Holiday Mix exhibition with 11 sales. Thanks to all for coordinating all the sales with our customers.

The Executive has been actively working to move the incorporation forward. This incorporation will position Arteast to request more grants for our organisation to keep growing and offer more opportunities to our membership. Ted, Mary Ann, Carmen are working as a team to make all this happen.

Volunteering at Arteast is what makes this the organisation we are. Volunteering as a member can be from 1 hour a month to many hours. We have exceptional people among our organisation that make all these events happen. We should be proud of these members for giving their time, energy and talent to make it happen for all of us. With membership growing and to accommodate all our needs more volunteers are always needed.

Other Arteast activities that were a success in 2013 are the Grow with Art monthly meetings, field trip to Montreal, outreach to various events such as Young At Art, Festival Orleans, Culture Days, Baz'ART, Nuit Blanche, 1st Salon des refuse, Valentines for Vets, successful fundraiser and workshop.

What's new ?

The Open Studio at St. Laurent Complex as a pilot project was started by Dorothy and Clarisse, in response to requests from members wanting a place to meet and create together.

Thanks to the team work of Carmen and Margaret, we now have a banner so we can

Promote our organisation during vernissage and special events.

We have been able to secure a new venue at Francois Dupuis Recreational center on Portobello in Orléans; we are presently working out the exhibition and forming a team by this February.

2015 will be the 25th anniversary of Arteast and we are starting to prepare and create a team for an all-year celebration. Let me know after the meeting, by calling me or e-mailing if you want to help and or any ideas.

Again, I would like to say a huge thank-you to all these special individuals who have contributed many hours, worked as a team to give us all these opportunities to grow as an artist.

Treasurer's Report

ARTEAST Statement of Income and Expenses For the year ending December 31st, 2013

	<u>2012</u>	<u>2013</u>
<u>Opening Bank Balance as of January 1st</u>	<u>\$10,354.43</u>	<u>\$14,104.56</u>
<u>Income</u>		
Memberships	\$5,160.00	\$4,980.00
Workshops	\$1,035.00	2,505.00
AJAE	\$215.00	\$205.00
Commissions	\$1,288.20	\$793.70
Trinity Gallery	\$640.00	\$780.00
Promenade Arteast	\$590.00	\$520.00
Sale Of Paintings	\$4,740.80	\$2,950.80
Bank Interest	\$0.83	\$1.38
Wiring Frames	\$25.00	\$30.00
City Of Ottawa Grant	\$5,000.00	\$4,000.00
Field Trips	\$1,780.00	\$2,327.00
Donations	\$170.00	\$100.00
Incidentals	\$746.92	\$0.00
Studio Drop In	\$0.00	\$110.00
Budding Artist	\$420.00	\$280.00
"The Mix" Exhibits @ St.Laurent CC	<u>\$440.00</u>	<u>\$550.00</u>
Total Income	<u>\$22,251.75</u>	<u>\$20,132.88</u>
<u>Bank Balance before Expenses</u>	<u>\$32,606.18</u>	<u>\$34,237.44</u>

Expenses

Advertising and Promotion	\$0.00	\$474.20
Postage	\$1,452.92	\$1,071.39
Photocopying	\$18.51	\$26.11
Guestspeakers	\$1,050.00	\$1,050.00
Web Membership	\$112.94	\$112.94
AOE	\$490.00	\$85.00
Chamber of Commerce membership	\$0.00	\$94.19
Jurors	\$700.00	\$900.00
Workshops	\$550.00	\$1,850.00
Commissions to AOE	\$176.25	\$172.50
Bank Fees	\$125.65	\$181.85
Supplies	\$2,636.87	\$1,355.85
Room Rentals	\$1,016.50	\$1,035.08
Bus Rentals	\$1,186.50	\$1,356.00
Young At Art	\$169.67	\$160.00
Funds to Artist	\$4,517.30	\$3,110.05
GWA Brouchers	\$1,579.49	\$1,342.03
Field Trips	\$715.00	\$939.00
Printing Communique	\$1,074.97	\$1,285.56
Incidentals	\$619.32	\$311.35
Thank you gifts	\$234.73	\$289.06
Seminar Fees	\$75.00	\$130.00
Incorporation expenses	\$0.00	\$452.83
Cabinet	<u>\$0.00</u>	<u>\$1,542.45</u>
Total Expenses	<u>\$18,501.62</u>	<u>\$19,327.44</u>

Ending Bank Balance as of December

<u>31st</u>	<u>\$14,104.56</u>	<u>\$14,910.00</u>
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**Arteast Projected Budget for
2014**

	<u>2013</u>	<u>2014</u>
<u>Bank Balance Beginning of Year</u>	<u>\$14,104.56</u>	<u>\$14,910.00</u>
<u>Income</u>		
Memberships	\$5,220.00	\$5,220.00
Workshops	\$1,000.00	\$1,000.00
Budding Artist	\$420.00	\$300.00
Commissions	\$1,300.00	\$1,000.00
Trintiy Gallery	\$660.00	\$660.00
AJAE	\$220.00	\$220.00
Promenade Arteast	\$600.00	\$600.00
Bank Interest	\$0.83	\$1.00
Wiring Frames	\$25.00	\$25.00
St. Laurent Complex	\$460.00	\$470.00
Field Trips	<u>\$1,450.00</u>	<u>\$1,900.00</u>
<u>Total Income</u>	<u>\$11,355.83</u>	<u>\$11,396.00</u>
<u>Total Income + Bank Balance</u>	<u>\$25,460.39</u>	<u>\$26,306.00</u>

Expenses

Postage	\$1,500.00	\$1,500.00
Photocopying	\$20.00	\$100.00
Speakers	\$1,050.00	\$1,200.00
Web Membership	\$113.00	\$115.00
AOE membership	\$85.00	\$85.00
Jurors	\$900.00	\$900.00
Workshops	\$600.00	\$600.00
15% commissions to AOE	\$175.00	\$200.00
Bank Fees	\$125.00	\$125.00
Supplies	\$2,700.00	\$2,925.00
Room Rentals	\$1,020.00	\$1,800.00
Bus Rental	\$1,200.00	\$1,200.00
Young at Art	\$170.00	\$170.00
Thank you gifts	\$50.00	\$750.00
GWA Brochures	\$1,600.00	\$1,600.00
Montreal trip - museum tickets	\$550.00	\$700.00
Fall Outing	\$200.00	\$0.00
Communique	\$1,440.00	\$1,500.00
Donations	\$100.00	\$100.00
Chamber of Commerce	\$200.00	\$250.00
Misc.	\$200.00	\$200.00
Cabinet	\$500.00	\$0.00
Libraries	\$100.00	\$0.00
Incorporation	\$600.00	\$7,200.00
Advertizing	\$100.00	\$500.00
<i>Total Expenses</i>	<u>\$15,298.00</u>	<u>\$23,720.00</u>
 <i>Projected Bank Balance End of Year</i>	 <u>\$10,162.39</u>	 <u>\$2,586.00</u>

NOTICE OF AMENDMENTS TO THE BYLAWS

Item #1. Members will be aware of the decision for Arteast to become an incorporated Not-For Profit organisation as an appropriate growth step. The action will provide several benefits both to Arteast and its Executive members. For the latter, it will provide limited liability protection to Directors for actions taken by another individual Director acting improperly. For Arteast, incorporation will create opportunities for further growth not least by making it eligible for grants not now accessible. This will enable Arteast to offer more and better programs for its members.

In preparing for this move, options were explored for a change in name but in the end, the Executive Committee felt that "Arteast" was well established in the community, that it was concise in creating the image intended by the name. While there is occasional confusion between "Arteast" and "Arts Ottawa East" (AOE), this is being overcome by the latter organisation styling itself as "AOE Arts Council" and presenting itself as an organisation with a broader mandate serving all interested arts organisations in Ottawa and beyond within eastern Ontario.

The one flaw with "Arteast" alone is that searches on the Internet show there are other "Arteast" organisations elsewhere in the world; our website URL has addressed this by becoming "arteastottawa.com".

The Executive now proposes that the name of the organisation be amended to "Arteast Ottawa" in order to reaffirm the original name (now in existence for almost 25 years) and to indicate its geographic location. Consideration was given to perhaps identifying it as "Artheastern Ontario" or such but members were satisfied that the addition of "Ottawa" is sufficient and appropriate.

There would be no change to the logo.

Therefore, the following amendment is proposed for adoption at the Annual General Meeting:

MOVED BY Ted Johnston, SECONDED BY Mary Ann Varley and Carmen Dufault, that the Bylaws of Arteast (as amended on the twenty-sixth day of January, Two Thousand and Ten [26 January, 2010]) be amended to adopt the name "Arteast Ottawa"; and to amend those sections in which the name appears which includes the following: 1.1, 2., 3.1, 3.2, 4.1, 4.3, 4.5, 6.1, 8.2, 8.3, 8.3, 8.10, 8.13, 8.14, 9.1, 13.

Item # 2. In reviewing the amended Arteast Bylaws adopted in January 2010, it was noted that in Section 8 "Powers and Duties of Officers" there was mis-numbering creating two sections 8.3. It is therefore proposed that this be corrected by the following motion:
MOVED BY Ted Johnston, SECONDED BY Mary Ann Varley and Carmen Dufault, WHEREAS, there was an editing error in the numbering of the paragraphs of Section 8 of the amended Bylaws of January 2010, BE IT RESOLVED THAT the paragraph numbers of Section 8 be corrected throughout.